

WEST DEEPING ANNUAL PARISH COUNCIL MEETING

Minutes of a meeting of West Deeping Parish Council held on Tuesday 12th May 2026 at
7.12pm at West Deeping Village Hall

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

1. ATTENDANCE

a. Present: Glenn Fuller – Chairman, Gareth Williams, Susan Latham, Anna Thompson, Clare Strak, Michelle Dickens – Clerk and 10 members of the public.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To receive Declarations of Interest from Councillors in items on the agenda. None.
- b. To receive written requests for Dispensations for Disclosable Pecuniary Interests. None.
- c. To grant any requests for Dispensation as appropriate. None.

3. ELECTION OF CHAIRMAN

- a. Election of Chairman. Proposed by Cllr Williams, seconded by Cllr Latham, and resolved that Cllr. Fuller be elected Chairman for the ensuing year.
- b. Elected Chairman to sign Declaration of Acceptance of Office. Form signed by Cllr. Fuller.

4. ELECTION OF VICE CHAIRMAN

- a. Election of Vice Chairman. Proposed by Cllr. Fuller, seconded by Cllr. Williams, and resolved that Cllr. Strak be elected Vice Chairman for the ensuing year.
- b. Elected Vice Chairman to sign Declaration of Acceptance of Office. Form signed by Cllr. Strak.

5. MINUTES OF PREVIOUS MEETING

- a. To confirm Meeting Minutes of 3rd February 2026 and 11th March 2026, both held at the Village Hall. Approved and signed by the Chairman.

6. PLANNING MATTERS

- a. [Planning/tree applications log/status report for 2026-2027.](#)
- b. Planning/tree applications to consider since the previous meeting – one planning application -
 - (1) [S26/0531](#) – 52 King Street - S73 application to vary conditions 2 (approved plans) and 11 (hard landscaping works) of planning permission S23/0023. WDPC considered the application and resolved to object and recommend refusal. The objection is on the grounds of concerns relating to proposed revised access arrangements and parking areas associated with the development.

(2) Two members of the public addressed WDPC regarding the application. Concerns were raised in relation to the proposed rear access and parking provision.

c. Mineral extraction/quarry matters. Covered in Chairmans Report/APM.

7. **COMMUNITY MATTERS**

a. Children's playground. Cllr. Williams reported that he was looking into potential funding opportunities for the proposed play park on the green/Tinsley Field. It was suggested that a subcommittee be formed to take the project forward and that residents interested in being involved should contact Cllr. Williams directly. Cllr. Thompson also offered to assist with the project.

8. **HIGHWAYS AND ROAD SAFETY MATTERS**

a. Tree work and maintenance in Boaty.

(1) Cllr Williams previously arranged for Gary's Gardens to attend the Boaty to assess the condition of the trees and identify any necessary maintenance works.

(2) WDPC noted that potholes have developed on the road at the Boaty. Whilst these have been temporarily filled with gravel by Cllr. Williams, it was agreed that this is not a long-term solution, and it was agreed that an additional quotation for permanent repair works would be obtained.

(3) It was agreed that Cllr, Fuller and Cllr. Williams would undertake a walk-round of the Boaty and report back on any works requiring immediate attention.

b. Trees at the back of the Red Lion. Following Cllr Williams' request for an inspection by Gary's Gardens, the trees located at the rear of The Red Lion were assessed. The landowner confirmed that he was satisfied with their current condition and no further action was considered necessary at this time. As the trees are situated on privately owned land, no further action will be taken by the Parish Council.

9. **BURIAL GROUND MATTERS**

a. Mrs Allen's plot (plot number 132).

(1) It was noted that the ashes burial will take place on 24th July. The funeral director has confirmed that WDPC will be reimbursed for the cost of the burial.

(2) WDPC Council reviewed the headstone application and was satisfied that it met the criteria for approval.

10. **GOVERNANCE AND FINANCIAL MATTERS**

a. [Barclays Current Account Statement](#), detailing transactions for April.

b. [Barclays Deposit Account Statement](#), detailing transactions for April.

c. Annual Governance and Accountability Return.

(1) Section 1 - Annual Governance Statement 2025/26 was reviewed, approved and signed by the Chairman and the Clerk.

(2) Section 2 – Accounting Statements 2025/26 was reviewed, approved and signed by the Chairman and the Clerk/RFO.

(3) Certificate of Exemption – AGAR 2025/26 was reviewed, approved and signed by the Chairman and the Clerk/RFO.

(4) Internal Auditor. The Clerk advised that the accounts had been provided to the Internal Auditor for examination. The Internal Auditor's fee for undertaking the audit is £60.

d. Precept of £12,000 received. Noted.

e. Parish Council Insurance renewal - £300 (£300 in 2025). The annual insurance premium of £300 was approved for payment.

f. Barclays - to note update on Barclays mandate – Clerk being added as authorised user. Noted.

g. Clerk laptop. WDPC considered the need for a laptop for the Clerk and resolved to approve expenditure of up to £500 for its purchase.

h. Policies and asset register.

(1) WDPC Standing Orders, Financial Regulations and all policies will be reviewed shortly. These will be reviewed annually thereafter.

(2) WDPC's asset register will be reviewed shortly and annually thereafter.

11. **OPEN FORUM** (Opportunity for public questions or presentations to the council. Items to be discussed in the public forum are to be notified to the Clerk prior to a meeting).

12. **ANY ADDITIONAL COUNCILLOR POINTS**

a. A concern was raised regarding the increase in lorry movements through the village. It was noted that the bridge entering the village from Lolham is subject to a weight restriction but lacks signage displaying the restriction. Clerk to contact Highways to investigate whether suitable signage can be installed.

13. **REPORTS FROM OUTSIDE BODIES**

a. Cllr. Baxter attended the meeting and gave a brief report on current matters of relevance to the parish and the surrounding area.

14. Date of next meeting – Wednesday 19th August at 7pm.

15. The meeting concluded at 8.05pm.

Michelle Dickens

Clerk to West Deeping Parish Council

31st May 2026