

WEST DEEPING ANNUAL PARISH COUNCIL MEETING AGENDA

Councillors are hereby summoned to attend the Council Meeting of West Deeping Parish Council held at West Deeping Village Hall on

Tuesday 12th May 2026 – approximately 7.15pm following the Annual Parish Meeting

for the purpose of transacting the following business:

1. **ATTENDANCE**

- a. To record those present & apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

- a. To receive Declarations of Interest from Councillors in items on the agenda.
- b. To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c. To grant any requests for Dispensation as appropriate.

3. **ELECTION OF CHAIRMAN**

- a. Election of Chairman.
- b. Elected Chairman to sign Declaration of Acceptance of Office.

4. **ELECTION OF VICE CHAIRMAN**

- a. Election of Vice Chairman.
- b. Elected Vice Chairman to sign Declaration of Acceptance of Office.

5. **MINUTES OF PREVIOUS MEETING**

- a. To confirm Meeting Minutes of 3rd February 2026 and 11th March 2026, both held at the Village Hall.

6. **PLANNING MATTERS**

- a. [Planning/tree applications log/status report for 2026-2027.](#)
- b. Planning/tree applications to consider since the previous meeting – one planning application -
 - (1) **S26/0531** – 52 King Street - S73 application to vary conditions 2 (approved plans) and 11 (hard landscaping works) of planning permission S23/0023.
- c. Mineral extraction/quarry matters – covered in APM.

7. **COMMUNITY MATTERS**

- a. Children’s playground – recurring item.

8. **HIGHWAYS AND ROAD SAFETY MATTERS**

- a. Trees at the back of the Red Lion.
- b. Tree work in Boaty.

9. **BURIAL GROUND MATTERS**

- a. Mrs Allen's plot – Cllr. Latham to update.

10. **GOVERNANCE AND FINANCIAL MATTERS**

- a. [Barclays Current Account Statement](#), detailing transactions for April.
- b. [Barclays Deposit Account Statement](#), detailing transactions for April.
- c. Annual Governance and Accountability Return.
- (1) Sections 1 & 2 to be approved and signed.
- (2) File of accounts given to Internal Auditor – Clerk to update.
- d. Precept of £12,000 received.
- e. Parish Council Insurance renewal - £300 (£300 in 2025).
- f. Barclays - to note update on Barclays mandate – Clerk being added as authorised user.
- g. To approve the purchase of a laptop for the Clerk up to £500.
- h. Policies and asset register
- (1) WDPC Standing Orders, Financial Regulations and all policies will be reviewed shortly. These will be reviewed annually thereafter.
- (2) WDPC's asset register will be reviewed shortly and annually thereafter.

11. **OPEN FORUM**

- a. Opportunity for public questions or presentations to the council. Items to be discussed in the public forum are to be notified to the Clerk prior to a meeting.

12. **ANY ADDITIONAL COUNCILLOR POINTS**

13. Date of next meeting – to be confirmed

Michelle Dickens

Clerk to West Deeping Parish Council

5th May 2026